

MEATH GREEN JUNIOR SCHOOL

POLICY FOR CHARGING AND REMISSIONS



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Plan Admin	
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Rationale

As part of our delivery of a broad and balanced curriculum at Meath Green Junior School we provide a range of additional activities. These include clubs, daily educational visits and residential visits that support learning and contribute to a pupil's personal and social development.

This policy sets out the school's levels of charging and remissions in accordance with the guidance set in January 2009 by the Department of Children, Schools and Families on charging and remission for school activities and school visits.

There are financial implications for the school if it does not follow "mandatory" Local Authority guidance with regard to charging and remissions.

Charges

The Governing Body reserves the right to ask for a voluntary contribution in the following circumstances :

- to purchase any materials, books, instruments, or equipment, which would then be owned by the child;
- the cost of materials, ingredients, equipment for practical subjects such as cookery, sewing, clay work etc. to enhance children's learning;
- music and vocal tuition in limited circumstances;
- education provided outside of school time that is not part of the National Curriculum;
- transport that is not required to take the pupil to school or to other premises where the local authority/governing body have arranged for the pupil to be provided with education;
- board and lodging for a pupil on a residential visit.

Activities for which no charge is permitted

- an admission application to the school;
- education provided during school hours (including the supply of any materials, books, instruments or other equipment);
- education provided outside school hours if it is part of the planned school curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the school;
- tuition for pupils learning to play musical instruments if the tuition is required as part of the National Curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the school, or part of religious education;

Remission

Where parents are in receipt of Income Support, Income Based Job Seekers Allowance, Income Related Employment and Support Allowance or Child Tax Credit, the Governing Body will remit in full the cost of board and lodgings for any residential activity that is organised for the pupil if the activity is deemed to take place within school hours. In other circumstances there may be cases of family hardship which make it difficult for children to take part in particular activities for which a charge is made. When arranging a chargeable activity, the school, on

behalf of the Governing Body will invite parents to apply in confidence for the remission of charges in part or in full. The Headteacher will make authorisation of remission.

Voluntary Contributions

Voluntary Contributions may be sought for other additional activities to support learning. These may include class day trips, visits to the school by musicians, drama companies and similar groups.

They may also be sought for other costs which will be incurred as part of residential trips, such as travel costs, entrance fees etc.

If Voluntary Contributions are sought it should be noted that there is no obligation to contribute and all pupils will be treated alike, whether or not their parents have made any contribution in response to the request.

If contributions are sufficient to enable a firm booking to be made, then the activity will go ahead, otherwise it will have to be cancelled.

A proposed activity cannot take place if we do not have sufficient financial parental support.

School Fund

At the beginning of each academic year, parents/carers are invited to make a voluntary contribution towards the school fund and swimming pool.

This contribution is used in a variety of ways for the benefit of all children.