



**FOMGJS**  
**AGM & PTA Meeting**  
**Wednesday 17th September 2025 Meath Green Junior School 6:00pm**

**1. Attendees & Apologies**

Attendees – Shelley Constable (SC), Serena Beasley (SB), Mandy O’Driscoll (MO), Gemma Minick (GM), Sam Wilby (SW), Michelle Weller-Hawker (MW), Chloe Spearman (CS), Sarah Stockwell (SS), Bonneta Kinseth (BK)

Apologies – Romy Curtis, Penny Firshman, Ewka (4G), Dulce (4G)

**2. Minutes of Previous AGM.**

Agreed as accurate.

**3. Matters Arising.**

None.

**4. Chairs report for 2024/2025**

MO explained the purpose of the Friends and explained that our focus during 2024/2025 was to introduce new events, minimise the amount of work to be done and maximise profits utilising gift aid, which we achieved.

As well as adding a couple of fundraising options, we also added cash payments and on the door for the discos and introduced the card payment option. Both these methods of payment will be utilised more as they boosted our income and improved engagement with parents.

Highlights of the year was just under £3000 for the Christmas fair, £2800 for the Christmas and summer discos and just under £3700 for the colour run. Movie night brought us in a staggering £820!

Things we have funded during 2024/2025:

- Chocolate lollies at Christmas
- £1200 towards the year 6 Littlehampton coach
- £300 per year group to spend how they wished
- £200 spent on resources for Elsa
- £100 for Sensory Circuits

Our hopes for 2025/2026 are to repeat all events, introduce a quiz night for staff and parents to socialise, explore new fundraising ideas eg comedy night and fashion show, encourage new parents to volunteer at events and have a clothes bin delivered to school to increase our passive income.

MO thanked everyone for their involvement, help and support.

See full report at end of document. Adoption of report proposed by SC, seconded by GM.

## **5. Treasurer's Report**

The key points were:

- Increased income year on year of 22%
- Expenses were reduced by 3.5%

See full Treasurer's report. Adoption of report proposed by MO, seconded by SW.

## **6. Election of Officers**

We all stood down. Mandy O'Driscoll, Gemma Minick, Samantha Wilby and Shelley Constable stood for re-election, Mandy O'Driscoll as Chair, Gemma as Secretary, Samantha Wilby as co-secretary and Shelley as Treasurer. All present agreed to these nominations. Chloe Spearman has stood for a new role as Creative Director. All present agreed to her nomination. The positions as they now stand are:

Chair – Mandy O'Driscoll

Treasurer – Shelley Constable

Secretary – Gemma Minick

Co-Secretary – Samantha Wilby

Creative Director – Chloe Spearman

## **7. Any Other Business**

Year group funding set at £300 per year group. **SC** to find out what they will spend it on.

Littlehampton Coach funding set at £1200.

All present agreed to both of these amounts.

**AGM closed**

## **Termly meeting**

### **1. Review of recent events**

Summer Celebration: Really good turnout, better than expected. Bake Off went well. **SC** to check whether the Bake-Off money has been included in the Summer Celebration amount. Overall, very positive feedback. Ice cream man was too slow, and we only made £30. Maybe look at 2 ice cream vans next year. Fish and Chip van also too slow although they were cooking to order. Maybe look at more food vans next year. Bonneta Kinseth (BK) asked about the possibility of bouncy castles and other things in the future. **SC** and **MO** explained that as the Summer Celebration has been postponed for the last few years, we did it on a smaller scale this year so next year we will be bigger and better.

### **2. Upcoming events**

20/10 – Brand new Halloween disco (moved from Christmas). Poster and PTA Events need doing – **SC** Volunteers will be asked for on PTA Events but a call out to be done on the WhatsApp group – **GM** Decorations for the Hall – **CS**

14/11 – Brand new Quiz Night! **SC/MO** to ask Rob Newell to compère. **MO** to look into quiz questions. Need to decide if doing bar or Bring Your Own. TENS required – (**SW**)

05/12 – 3:30-5:30pm – Christmas Fair. Monster Food pizza van booked. Simply Crumble – Waiting to confirm, **MO** to chase. **SC** to book Colonels Fish and Chip van. External stalls are welcome – pitch fee £20. For the grotto, suggestions were made. Mr Dann, Nigel Budd or George Hyde – **CS** to ask. Rob Newell as elf again – **CS** to ask. Looking to run a silent auction and raffle at this event (possibly online? **GM** to look into) **CS** to coordinate both of these events. **SW** to contact the Tesco community lady at Crawley, **GM** to pass SC community persons details from Tesco CFC. **CS** to contact the community person at Tesco Hookwood. **GM** to contact her person at Dorking Halls for a donation.

As we had some new parents attend, we asked if there were any new ideas for fundraising events.

## **Event ideas:**

Sponsored bounce – Need a bouncy castle, children are sponsored to bounce. SB was concerned that we ask parents to sponsor and pay for too many events so MO agreed we would keep this idea in mind for the future.

Mother/Father/Grandparents in school day – Provide refreshments, invite adults in to watch children perform or play cricket together.

Elfridge's for Mother/Fathers Day (as well as at Christmas Fair) – Children pay for a gift but have some token presents to hand in case of children not having money for it.

### **3. Future Funding Requests**

SB will speak to House Captains and School Parliament to ask what the children want and need (results will be available at the next meeting but expecting them to come up with wanting a covered area in the playground) but requests so far:

- We were asked last term for a pool cover to replace the broken one. Quote was £1000. We put to a vote, and all agreed to pay this outright. **SC** to sort.
- They also want the flooring replaced around the swimming pool and the changing rooms to be split – **SB** checking as she thinks school are funding this.
- Adventure Playground is going to be our big long term goal, alongside other smaller fundraising. All agreed to put 25% of money made from each event into the pot for this. Advertise on thermometers how we are doing with this – **SC** and **CS**
- Ice cream van/shed- Due to DVLA restrictions and costs involved it seems like a shed/summer house with shutters is going to be a better option. Want to be able to sell ice creams in summer and hot chocs etc in winter. We want this up and running by Spring term – **SC** to email parents to see if anyone has one or any connections to somewhere that can donate a shed (ex-display). **CS** donating the chest freezer. **CS** to discuss with Nigel Budd regarding electrics etc.
- Sensory garden – Need to revamp but going to wait until Spring due to the weather. New fencing is needed but quotes were exceptionally high – **SW** to approach Kidd family about costing/donation.

### **4. Any other business**

- Christmas movie night dates to be discussed further.
- **SC/MO** to get all dates put in the calendar on the website.
- **SC/MO** to look into sorting out the Tesco grant situation.
- **CS** to coordinate the raffle and auction online.
- **MO** to sort delivery of clothes bin.

### **5. Date of next meeting**

Wednesday 5<sup>th</sup> November, 6pm at The Blackhorse Pub.