

MEATH GREEN JUNIOR SCHOOL EMERGENCY PLANNING

FLU PANDEMIC

Preventative Measures

- The school will request that any child showing any symptoms stays at home and the parents contact their GP or NHS direct.
- Good hand hygiene will be promoted and observed.
- Advice from Health Protection Agency and Surrey to be followed.

Administrative Issues

- Ensure up to date contact details are available for all staff and parents
- Ensure staff telephone tree is in place.
- Staff should not come to work if they display the symptoms.
- Ensure all staff and parents are aware of these procedures.

Plans for School Remaining Open

- Keep a sick child separate from other children and minimise their contact with staff until child can be collected by parents or taken home.
- Continue to take hygiene measures to reduce the risk of infection spreading
- Ensure staff showing any sign of infection are sent home

Plans for School Closure

- The school will continue to operate as normally as possible until the school is advised to close. Central government will advise whether schools in affected areas should stay open or close, on the basis of scientific advice. If the government were to advise closure, the local authority would communicate the message to schools. The decision whether to close will be made by the head teacher in consultation with the Chair of Governors.
- If the head teacher feels that the staffing level is so low that it is unsafe for the school to remain open then the closure information would be posted on the school website and information given to the local radio.
- Information would be passed to staff through the telephone tree.
- If the school is closed and staff are well then they will be authorised to work from home.
- Children , if well, will be directed to the use on-line resources on the school website

Plans for Re-Opening

- Information will be passed to parents through the website and local media channels.
- Information will be passed to staff through the telephone tree.